

Contents

PART 1 Company Statement

- 1.1 Application
- 1.2 Objectives of the Safety Statement
- 1.3 Safety Statement
- 1.4 Policy Statement
- 1.5 Revisions

PART 2 Duties and Responsibilities

- 2.1 Management control system
- 2.2 Manager 2
- 2.3 Manger 1
- 2.4 Foreman (if appointed)
- 2.5 Managers and Supervisors
- 2.6 Employees
- 2.7 Office Staff
- 2.8 Contractors

PART 3 Arrangements for Safe Working

- 3.1 Resources
- 3.2 Safety Induction
- 3.3 Training
- 3.4 Safety Consultation
- 3.5 Safety Representation
- 3.6 First Aid
- 3.7 Reporting of Accidents, Diseases and Dangerous Occurrences
- 3.8 Welfare Facilities
- 3.9 Personal Protective Equipment
- 3.10 Permit to Work Systems
- 3.11 Smoking Policy
- 3.12 Drugs and Alcohol Policy
- 3.13 Bullying Policy
- 3.14 Young and Inexperienced Workers Policy

PART 4 Hazard Identification and Control Measures

- 4.1 Hazard Inspections
- 4.2 Fire
- 4.3 Access and Egress
- 4.4 Housekeeping
- 4.5 Manual Handling
- 4.7 Electricity
- 4.8 Offices
- 4.9 Visual Display Units

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	2

- 4.10 Hazardous Substances
- 4.11 Assembly and Technical Work
- 4.12 Abrasive Wheels
- 4.13 Welding and Flame cutting
- 4.14 Tig Welder
- 4.15 Oxy/Acetylene torch
- 4.16 Power tools
- 4.17 Scaffolding
- 4.18 Working at Height
- 4.19 Company Vehicles
- 4.20 Ladders
- 4.21 Portable Generators
- 4.22 Consaws
- 4.23 Working with Gas

PART 5 Annual Report

PART 6 Staff Sign Off

PART 7 Appendix

- A1 MSDS for Heat Resistant Silicone
- A2 Assessment for Heat Resistant Silicone type products
- A3 Safe System of Work for Gas Fire installation
- A4 Record of reviews
- A5 Accident Report Form
- A6 Safety Inspection sheet
- A7 Staff Suggestion form
- A8 Template Method Statement for Clients
- A9 Assessment for Gas Fire Installation

PART 8 Related Policies

- Environmental Policy
- Equality Policy

Disclaimer.

This Statement has been prepared with the assistance of www.safety-statements.ie no liability may attach to www.safety-statements.ie arising out of any element of the contents of this statement. It is accepted that Manager 2 is responsible for ensuring the contents adequately reflect the activities of the business.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	3

1.1 APPLICATION

This is the Safety Statement of ABC Company. We are a company who specialise in Domestic installations/modification of gas and heating system and very occasionally the installation & modification of plumbing systems, bathrooms etc.

1.2 OBJECTIVES OF THE SAFETY STATEMENT

To provide a reference for the policies and procedures used on site at client sites and to assess and audit the levels of health and safety being achieved.

To provide evidence that the policies and procedures to ensure health and safety objectives are met and have been thought out and documented in order to help those who must execute them.

To provide a control document to record the pertinent changes to the Company Safety Statement, which become necessary due to the changing business environment.

To help identify training requirements that needs to be fulfilled in order to generate suitably qualified personnel to carry out the policies and procedures contained within the document.

To provide assurance that compliance with legal requirements for health and safety are being met or exceeded.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	4

1.3 COMPANY SAFETY STATEMENT

The general Statement on this page sets out the Safety Policy of ABC Company.

It is this Company's intention that its work will be carried out in accordance with the relevant statutory provisions of the Safety, Health & Welfare at Work Act 2005, the Safety, Health & Welfare at Work (General Application) Regulations, the Construction Regulations and any other applicable regulations from those implemented in 2007. All reasonable practicable measures will be taken to minimise risk to employees or others who may be affected by company activities.

Manager 2 has appointed Manager 1 as having responsibility for managing Health, Safety & Welfare, on site. Reference should be made to Manager 1, in the event of any difficulty arising in the implementation of this policy. Manager 2 has ultimate responsibility for ensuring that the provisions of this Safety Statement are implemented.

The Success of the policy will depend on the co-operation of all employees. It is therefore important that you acquaint yourself with all areas of the Safety Statement. You should ensure that you understand your role and the overall arrangements for Health & Safety within the Company and within your individual area. You should also be aware that you have an obligation to take care of your own safety and that of others that might be affected by your actions.

Signed: _____
Manager 2

Date: _____

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	5

1.4 Policy Statement:

The Management of ABC Company is committed to, protecting the Safety, Health and Welfare of all employees at work, avoiding product loss, preventing property damage and ensuring its processes will not damage the environment. The company shall take all reasonable and practicable steps to protect members of the public who may be affected either directly or indirectly by its activities.

All reasonable and practicable steps shall be taken through occupational risk assessment to ensure that workplace conditions, practices and procedures are safe and in compliance with relevant safety, health and welfare legislation.

It is our policy when purchasing raw materials, making process alterations, altering (by approval) existing equipment or changing a system of work; to study each proposed change to ensure that it is safe in so far as reasonably practicable.

All employees shall be adequately trained, supervised and equipped to carry out their duties and responsibilities in a safe manner, with all operating procedures clearly outlined. All employees will have access to the company's safety statement and should ensure that they are familiar with its content.

The company shall provide where necessary suitable protective clothing, equipment and training where hazards cannot be eliminated using all reasonable practicable steps.

Accidents/incidents reported shall be investigated by Management to determine the corrective action necessary to prevent recurrence.

Manager 2 and any sectional Manager shall implement this policy in all work areas and ensure that all managers and employees understand their responsibilities and cooperate with the implementation of this policy.

This statement shall be communicated throughout the organisation by consultation with the employees and be revised as often as is necessitated by changes in legislation or the addition of new processes and equipment and all resources shall be provided to ensure its full implementation.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	6

2.2 MANAGER 2 (assisted by Manager 1 as necessary)

- ❑ Manager 2 will be responsible for implementation of the procedures within the Safety Statement.
- ❑ Manager 2 bears the ultimate responsibility for ensuring that staff are given correct information and training for them to do their job effectively.
- ❑ He is also responsible for ensuring that staff reporting to them are supported in enabling them to reach the correct decisions in respect of health and safety matters.
- ❑ Supervise the Company Health and Safety programme.
- ❑ Review all safety rules bi-annually and, when necessary, recommend suitable changes.
- ❑ Investigate all major accidents and damage to Company property and recommend action.
- ❑ Ensure that accident records are maintained.
- ❑ Ensure that records of hazards/near miss reports are maintained.
- ❑ Ensure that the systems for ensuring that fire precautions are adequate.
- ❑ The Health, Safety, and Welfare of all employees are not compromised when all other performance standards are set.
- ❑ That adequate funding is reserved to meet regulatory needs of safety and health.
- ❑ That management will lead by example in adhering to stated policies to achieve the Company's aim to reduce accidents and health exposures.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	12

2.8 CONTRACTORS (Generally used if and when ABC Company engage sub-contractors on their behalf).

The following responsibilities are allocated to contractors to whom ABC Company assigns work on their behalf:

- ❑ All contractors must submit their Safety Policies and Insurances to ABC Company for approval prior to being awarded any works.
- ❑ All Contractors will be expected to prepare a Method Statement appropriate to the works they will be engaged in.
- ❑ Where Appropriate no contractor may be allowed to commence work on a client site prior to being issued a Permit to Work by the Client.
- ❑ All contractors will be expected to comply with the ABC Company Policy for Health, Safety and Welfare and must ensure that their own Company's policy is made available to the ABC Company and the Client whilst work is being carried out.
- ❑ All work must be carried out in accordance with relevant statutory provisions, the Company's Contractor's Rules and taking into account the safety of others on the Client site.
- ❑ All staff sent to work at a Client site by a contractor must have received appropriate health and safety training from their employer. They must also have access to relevant Risk Assessments and method statements as necessary.
- ❑ Scaffolding and other access equipment used by contractors' employees must be erected and maintained in accordance with Regulations and Codes of Practice.
- ❑ All plant and equipment brought onto site by contractors must be safe and in good working order, fitted with any necessary guards and safety devices and with any necessary certificates available for checking.
- ❑ No power tools or electrical equipment of greater voltage than 110 volts should be brought onto site. All transformers, generators, extension leads, plugs, and sockets must be suitable for industrial use and in good condition. If it is necessary to use equipment operating from a 240-volt supply, a residual current device with a rated tripping current of 30 mA and operating 30-m secs must be used.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	20

3.13 Bullying at Work Policy

ABC Company management recognises and accepts its responsibilities as an employer to provide a safe and healthy working environment for our employees. As part of our policy of maintaining good employer practice Manager 1 of ABC Company wishes to clearly state that bullying of any kind will not be tolerated.

Bullying at work is defined as: 'Persistent criticism and personal abuse, both in public and in private which humiliates and demeans the individual, gradually eroding their sense of self. Bullying can be best described as repeated inappropriate behaviour, whether verbal, physical, or otherwise, conducted by one or more persons against another or others, at the place of work and/or in the course of employment, which could reasonably be regarded as undermining the individual's right to dignity at work. An isolated incident of the behaviour described in this definition may be an affront to dignity at work, but as a once off incident is not considered to be bullying.

ABC Company will strive to ensure that all employees are free to perform, their work in an environment, which is free from threat, harassment and intimidation. All complaints of objectionable or offensive behaviour should be made to Manager 1, Manager 2 or the Safety Representative.

ABC Company gives the undertaking that it will investigate all complaints sensitively and will resolve locally, if possible, the source and cause of the bullying behaviour. If the circumstances warrant it, the Company will not be deterred in invoking the formal disciplinary / grievance procedures.

All employees are invited to strive in ensuring that our working environment remains a pleasant and friendly atmosphere.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	36

3.14 Young persons and inexperienced workers policy

ABC Company does not employ Apprentices. ABC Company does not employ inexperienced workers. ABC Company do not offer work experience places to local schools, colleges, etc. All technical employees have trade qualifications and are experienced in their profession.

New employees who are experienced in their profession/trade receive in-house induction training and spend an agreed period of time in the company workshops before being assigned to an installation crew.

All workers on installation crews are subject to specific site inductions by the relevant site managers or safety managers.

Installation crews are supervised at all times by an experienced foreman.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	37

4.3 ACCESS AND EGRESS

HAZARDS

ABC Company staff will adhere to all rules regarding access and egress on the Client site. However, set out below are the general arrangements for the company.

Inadequate access and egress facilities can result in:

- Restriction of an orderly evacuation of the premises
- Trips and falls
- Obstruction of emergency exits

RISK ASSESSMENT:

Likelihood	Severity	Risk Value
Score =	Score =	Result =

CONTROL MEASURES

All doors and access points shall be kept clear and maintained.

All passageways shall be kept clear of obstruction.

All floor covering and surfaces shall be kept clean and in good condition.

Adequate lighting shall be provided at all entry, exit points and along corridor and passageways.

Waste shall be removed regularly and systematically stored in a secure place until collected for disposal.

It is vital that all fire escape routes are not obstructed at any time.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	44

4.8 OFFICES

HAZARDS

While office work may not be considered as a high-risk activity unsafe work systems and layout may result in injury or illness.

RISK ASSESSMENT:

Likelihood	Severity	Risk Value
Score =	Score =	Result =

CONTROL MEASURES

- Adequate office space is allocated for the working personnel.
- All furniture, fittings and equipment shall be arranged so that staff can move about without collision with sharp corners of desks etc.
- Only one drawer of a filing cabinet shall be opened at any one time. All drawers should be closed after use.
- Sufficient lighting and ventilation shall be provided.
- Electric or telephone cables shall not trail unprotected across the floor. Cable covers shall be supplied and used.
- Chairs desks or drawer should never be used to access higher areas. Step ladders shall be used.
- All items stored above head level shall be stored properly to prevent falling.
- The mains power supply shall be disconnected before attempting to move electrical equipment.
- All damaged floor covering, furniture equipment or machinery shall be reported, replaced, or repaired.
- Before using chemicals (e.g. photocopier toners) read the instructions on the container and avoid contact with skin or clothing.
- Floor areas shall be kept clear of materials and litter.

Dangerous waste e.g. broken glass, bulbs, shall be properly disposed of.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	52

4.10 HAZARDOUS SUBSTANCES

No hazardous substances are expected to be used on client sites. However, the general controls below shall be implemented if necessary.

Occasional use of substances such as Sealocrete and Heat Resistant Silicone are part of normal activity. Assessments for this type of product are included in the Appendix.

HAZARDS

Health hazards from substances can be divided into the following categories:

- External contact - corrosive, skin absorption, dermatitis.
- Inhalation - gases, fumes, vapours.
- Ingestion - swallowing.

RISK ASSESSMENT:

Likelihood	Severity	Risk Value
Score =	Score =	Result =

CONTROL MEASURES

SUPERVISION WHEN NECESSARY

The Workplace Supervisor will ensure that:

- The assessments in the Appendix are followed as needed.
- All substances are listed in a chemical register.
- All substances have an up to date Material Safety Data Sheet (MSDS) on file.
- The control measures listed in the MSDS are followed.
- A copy of the written assessment, control measures and other information are on site.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	55

4.12 Abrasive Wheels

Hazards

- Disc bursting due to:
 - Incorrect disc fitted
 - Disc fitted incorrectly
 - Faulty / damaged disc fitted
- Wrong disc fitted / used for purpose
- Hand or leg injuries from unsafe use by inexperienced or incompetent persons
- Eye injuries to operator or those nearby from projectiles emitted
- Severe injuries due to wheel bursting

Person at risk:

Employees / Sub-Contractors / Visitors / Others

RISK ASSESSMENT:

Likelihood	Severity	Risk Value
Score =	Score =	Result =

CONTROL MEASURES

- Users of abrasive wheels equipment must be trained and certified
- Wearing of appropriate PPE i.e. goggles or visor (safety spectacles not adequate), appropriate dust mask, gloves and hearing protection
- Machines to be well maintained - if damaged / faulty they are to be reported to foreman immediately and repaired without delay
- Guards to be in good order and NOT REMOVED
- Funnel to be used for fuelling to avoid accidental spillages onto machine causing potential fire hazard
- Appropriate machine to be used for job i.e. in limited spaces use 4" angle grinder in lieu of regular size
- Check if atmosphere it is being used in is suitable for type of machine used i.e. if explosive atmosphere or confined space do not use petrol driven Consaw or electrically operated angle grinders. Compressed air machines to be used
- Always check that a grinding wheel's RPM rating is consistent with the speed of the grinding machine.
- Before mounting a grinding wheel on a machine, make sure the power is turned off at the power point switch and the plug removed.
- Occasionally a new wheel is cracked or flawed, and is likely to shatter as soon as it is used. New wheels should always be visually checked and given a resonance test before being fixed to

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	58

4.15 Oxy/Acetylene

Hazards

Burns Arc eye Fire

Person at risk:

Employees / Sub-Contractors / Visitors / Others

RISK ASSESSMENT:

Likelihood	Severity	Risk Value
Score =	Score =	Result =

GENERAL CONTROL MEASURES

- ❑ Where the use of oxy-acetylene or electric welding or cutting plant or any blow lamp torch is to be done, Safety precautions and fire precautions must be discussed with the Site Safety Manager.
- ❑ The immediate area must be segregated to the greatest practicable extent by the use of non-combustible materials.
- ❑ Combustible floors in this segregated area must be covered with sheets of incombustible material.
- ❑ Other hazards within or near to the segregated area such as tanks above or below ground level and containing flammable liquids or gases, must be protected by overlapping sheets of incombustible material.
- ❑ Where work is being carried out in any enclosed building or other structure, a fire warden must be present to see that there is no outbreak of fire.
- ❑ No hot work should be carried out unless specifically authorised
- ❑ Two or more of the following must be kept available for immediate use near the scene of operations:
 - ❑ buckets of water
 - ❑ or sand
 - ❑ fire extinguishers as specified.
- ❑ A thorough examination must be made in the vicinity of the work after the termination of each day's operations, also 30 minutes and one hour after completion of works. Burning / Welding Gear Must: only be retained at the work place for the duration of its actual use be secured to a trolley or wall mounted be fitted with BS hoses, permanent hose clamps, hose check valves, regulators and flash back arresters

SAFETY CONTROL POINTS

The operator should ensure that these safety precautions and procedures are read and fully understood before the equipment is used. Operators should also be aware of the recommendations of the

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	62

4.16 Power tools

Hazards

Accidental electrocution from exposed wires
 Personal injury from incorrect use
 Personal injury from inadequate maintenance

Person at risk:

Employees / Sub-Contractors / Visitors / Others

RISK ASSESSMENT:

Likelihood	Severity	Risk Value
Score =	Score =	Result =

Checks before use on all Power and Portable tools:

- Is the outside of the plug undamaged?
- Is the outside of the plug free from signs of overheating?
- Is the cable free from kinking and other mechanical damage?
- Is the same true of any extension cable and accessories?
- Is the cable securely clamped into the plug at one end and securely attached at the other?
- Is the casing of the tool free of obvious damage?
- Is there a label to say that the tool has been electrically tested within the past six months?

GENERAL CONTROL MEASURES

- ❑ Damaged cables with exposed wires must be removed from site immediately and replaced with new cables.
- ❑ Training must be given to users of power tools by a competent person (Tool box talk).
- ❑ Repairs must not be carried out on power tools unless that person is trained and competent to do so.
- ❑ Damaged power tools must be reported Site Foreman
- ❑ Don't use damaged, worn or dangerous tools;
- ❑ ALWAYS use the correct tool for the work being carried out.
- ❑ Inspect portable leads & extension leads before use, replace if damaged;
- ❑ Only use portable electrical equipment if powered through a 110 volt transformer;
- ❑ If power leads need to be extended ensure that the extension is on the transformed (110 volt) side of the power supply;
- ❑ Sharpen or get cutting tools sharpened regularly;
- ❑ Keep hands behind the cutting edge of cutting tools;
- ❑ Wear protective equipment where necessary -gloves, safety glasses, visor and safety boots;
- ❑ DO NOT wear gloves when using portable drills;

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	65

4.23 Working with Gas

Hazards

- Fire
- Explosion
- Suffocation
- Carbon Monoxide

Person at risk:

Employees / Sub-Contractors / Visitors / Others

RISK ASSESSMENT:

Likelihood	Severity	Risk Value
Score =	Score =	Result =

CONTROL MEASURES

- ❑ All fitters are fully qualified with Trade Certs and approved by Bord Gais.
- ❑ Sniffers shall be used in all locations to ensure a workplace is safe.
- ❑ In responding to emergency leaks, the area shall be ventilated and the gas shall be shut off before carrying out any works.
- ❑ All Gas boilers and Appliances shall be installed as per the manufacturer's Instructions and Safety Manual.
- ❑ All installations shall be fully checked for leaks and verified as safe before handing over to the client.
- ❑ While various jobs will require method statements to be completed as per the Appendix, the following points shall be generally adhered to:
 - ❑ Installation staff arrive to site and sign with client if required.
 - ❑ On non domestic jobs, Installation staff to present themselves to site supervisor for any orientation or induction training as needed.
 - ❑ Installation staff will be shown working area and will assess conditions.
 - ❑ Installation staff will complete permit to work if required by main contractor or client.
- ❑ All safety equipment as per method statement to be brought to working area.
- ❑ Working area to be isolated/cordoned off and appropriate barriers erected to prevent access.
- ❑ Gas main to be located and isolated.
- ❑ Test to be carried out for any gas residue.
- ❑ Any gas in pipes to be vented to atmosphere.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	77

A1 SAFETY DATA SHEET

This is a Generic Safety Data Sheet for Heat Resistant Silicone

1. IDENTIFICATION OF THE SUBSTANCE / PREPARATION AND OF THE COMPANY / UNDERTAKING

Product name: HEAT RESISTANT SILICONE

2. COMPOSITION / INFORMATION ON INGREDIENTS**Contains:**

methyl

triacetoxysil

ane <5%

Octamethyl

cyclotetrasil

xane <3%

3. HAZARDS IDENTIFICATION

Main hazards: No significant hazard.

4. FIRST AID MEASURES (SYMPTOMS)

Skin contact: There may be mild irritation at the site of contact.

Eye contact: There may be irritation and redness.

Ingestion: None known

Inhalation: Causes mild respiratory irritation in uncured state

4. FIRST AID MEASURES (ACTION)

Skin contact: Remove all surplus material with a cloth and wash area with plenty of soap and water.

Eye contact: Bathe the eye with running water for 15 minutes. Transfer to hospital for specialist examination.

Ingestion: Wash out mouth with water. If patient starts to vomit turn into recovery position

Inhalation: Remove casualty from exposure ensuring one's own safety whilst doing so.

5. FIRE-FIGHTING MEASURES

Extinguishing media: Water. Water spray. Carbon dioxide.

Revision number	Date	Document owner	Approved by	Page number
01	xx/xx/xx	Manager 1	Manager 2	82

A2 Chemical Assessment for Heat Resistant Silicone

Description: Sealant used in the closing up of joints.

Site: Various

Originating department: Health and Safety

Are Hazardous Substances Likely to be Present in the Workplace? No

1. Substances:- Heat Resistant Silicone

2. People at Risk:- Engineer or technician

3. Hazards :-

Hazard to health:

EXPOSURE RISK FOR HEAT RESISTANT SILICONE

Main hazards: No significant hazard.

Are any of the substances in a form in which they could be:-

3.1 Inhaled? - No

3.2 Absorbed through the skin or eyes? Yes

3.3 Swallowed? - Yes

3.4 Injected into the body by high pressure equipment or contaminated sharp objects? - No

4. Effects of the Substances:-

For the quantities of substances used in this assessment and frequency of use:-

4.1 Could serious effects or death occur from a single exposure to the substances? - No

4.2 Could the substances cause sensitisation, allergic reactions or asthma? - No

4.3 Could the substances cause dermatitis? - No

4.4 Could adverse effects or death occur from repeated, even low level, exposures over a period of time? - No

4.5 Could the substances be harmful to the human reproductive process? - No

Logo Here

ABC Company Safety Statement

A3 Task Risk Assessment Safe System of Working - Authorised

Reference - Gas Fire Installation

Activity description:

The installation of a new gas fire, associated flues and ancillary equipment. Site: ABC Company Client site

Assessment date: xx/xx/xx

Review date: TBC

Safe system of work:

- Installation staff arrive to site and sign in as required.
- Installation staff to present themselves to site supervisor for any orientation or induction training as needed.
- Installation staff will be shown working area and will assess conditions.
- Installation staff will complete permit to work if required by main contractor or client.
- All safety equipment as per risk assessment to be brought to working area.
- Working area to be isolated/cordoned off and appropriate barriers erected to prevent access.
- Gas main to be located and isolated.
- Test to be carried out for any gas residue.
- Any gas in pipes to be vented to atmosphere.
- Gas fire and associated equipment to be brought to workplace.
- Installation to be carried out as per the manufacturer's instructions and codes of practice from Bord Gais.
- Upon completion of installation all joints and seals to be tested as part of commissioning procedure.
- Gas fire to be fully commissioned and signed off as per manufacturer's instructions and codes of practice from Bord Gais.

Reference - Gas Fire Installation Risk Assessment

Safety Boots, Gloves, Goggles and Helmet to be worn. Hi-Vis may also be necessary.

Assessor: Manager 1

Logo Here

ABC Company Safety Statement

Task	Hazard	Severity	Controls	Probability	Risk Rating	Additional Controls	Residual Severity	Residual Probability	Residual Risk
			Engineering - purge gas from all pipe work to open air. Equipment - Fire extinguishers to be located at place of work Equipment - First aid boxes to be held at place of work						
20 - Installation of new gas fire	Explosions	5	Engineering - Locate and shut off gas supply Engineering - purge gas from all pipe work to open air.	3	15		5		0
30 - Installation of new gas fire	Slips - Stepladders	4	Administrative - All ladders to be checked for damage and suitability before use. Administrative - Ladder is not to be used by a lone worker. Administrative - Ladder must be positioned to prevent over reaching by the person using the ladder. Administrative - Ladder must only be used for work of a short duration. Administrative - The footing for any ladder to be checked before use and ground conditions to be stable and suitable.	2	8		4		0
40 - Installation of new gas fire	Falling Objects - Materials	3	All items must be passed up after climbing ladder or carried in a tool belt.	2	6		3		0
50 - Installation of new gas fire	Fumes	4	Engineering - purge gas from all pipe work to open air.	3	12		4		0
60 - Installation of new gas fire	Hand Tools	3	All items must be passed up after climbing ladder or carried in a tool belt. PPE - Pigskin rigger gloves	2	6		3		0